



Minutes for District Council Meeting held on - Saturday, 7 May 2022 at 09:00
Venue: Zoom Meeting

1.	Call to Order	<p>Ms Lynnette Vermaak, District Administration manager welcomed everyone to the meeting and called the meeting to order before yielding control to the PQD, Mr Andrew Tsuru.</p> <p>Mr Andrew Tsuru introduced and welcomed the first guest speaker, Mr Richard Peck the Toastmasters International Immediate Past International President, 2020.21. Changing the World, One member at a time.</p> <p>Mr Andrew Tsuru introduced and welcomed the second guest speaker, His Excellency Mr Paramasivum Pillay Vyapoory the former President of the Republic of Mauritius. The need of leadership in the African continent and how Toastmasters can contribute.</p> <p>PQD Mr Andrew Tsuru thanked both guest speakers.</p> <p>PQD Andrew Tsuru handed control of the meeting to District 74 Director, Mr Njabulo Thela.</p>
2.	Guest Speaker	<p>Richard E Peck DTM, PID</p> <p>Barlen Paramasivum Pillay Vyapoory</p>
3.	Welcome and Introductions and District Mission	<p>The District Director as Chairman of the meeting briefed the meeting on naming protocol and the process required to address the meeting. This meeting serves two purposes; to conduct the business of the district and serves as an educational session for all Toastmasters.</p> <p>Cabinet members were introduced; Andrew Tsuru DTM (Program Quality Director), Angie Kivido (Club Growth Director), Vusi Maupa (Public Relations Manager), Thando Cofu DTM (Finance Manager), Lynnette Vermaak DTM (Administration Manager), Vuyi Vuthela DTM (Logistics Manager)</p> <p>Followed by Division Directors; Madhav Meetarbhan (B), Billy Mwape (M), Lorraine Penduka DTM (Y), Ntsako Selaule (L), Angela Rogers (E), Bhekisisa Ngomane (A), Nwabisa Ndzuzu (D), Erica Mulondo (O), Tiro Molebatsi (S), Andréé Venter DTM (H), Michelle Yenson DTM (I), Kuhle Mthembu (P), Future Moyo (Z).</p> <p>Cabinet and District Directors form the District 74 Directorate.</p> <p>Area Directors were requested to switch on their cameras. The Cabinet Members, Division Directors, and Area Directors form District 74 Executive Committee (DEC)</p> <p>Next Club Presidents and Vice Presidents Education were requested to switch on cameras. The District Executive Committee together with Club Presidents and Vice Presidents Education form the District Council, the</p>

		<p>highest decision-making body in District 74.</p> <p>All district co-ordinators were asked to switch on cameras and be recognised. Past District Directors and District Governors active in service were asked to switch on cameras and recognised. Nikki Quinn, Frank Turo, Keith Bowen, Sandra Cooper, Aletta Rochat, Rob Douglas, Karin Cremer and Tim Knights all DTMs were recognised and thanked for their support. Richard E Peck, Immediate Past International President was also recognised and thanked for his support.</p> <p>All other members of District 74 and observers present were acknowledged.</p> <p>A minute's silence was observed for Meryll Jubber and all other Toastmaster members who had passed on in the past 12 months.</p> <p>Chairperson reminded the council meeting of the District Mission "We build new clubs and support all clubs in achieving excellence."</p> <p>Moving on to the certification of Quorum</p>
4.	Credentials and Certification of Quorum	<p>Credentials Officer, Mr Shaun Goodbrand (DTM) presented the Credentials Report.</p> <p>There are 220 clubs in good standing as of 4 May 2022. A quorum is 1/3 of Presidents and Vice Presidents Education this would be 147 Presidents and Vice Presidents Education. There are 197 registered in attendance and 60 District Officers indicating that the meeting is quorate.</p> <p>Having met the requirements for a quorum the meeting was properly constituted. The business of the District 74 Council meeting can proceed.</p> <p>The District Director, Njabulo Thela thanked the council members for showing up in numbers.</p>
5.	Method of Business	<p>District Parliamentarian, Keith Bowen DTM</p> <p><u>Our method of business</u> refers to several documents in the following order of priority:</p> <ul style="list-style-type: none"> ● Toastmasters International Articles of Incorporation. ● Special Instructions from the Board of Directors. ● District Administrative Bylaws. ● Roberts Rules of Order. ● Standing Rules laid down in our District Code of Practice.

		<p><u>District Standing Rules for this meeting:</u></p> <ul style="list-style-type: none"> ● All Toastmasters have the right of attendance at this meeting. ● The right to speak during this meeting, however, is reserved for Members of Council, Past DG's, and Past DDs in active service, but all these people must have registered with the Credentials Officer beforehand. ● Observers may speak if the Chairperson so authorises, but priority will obviously be given to Members of Council. ● Please keep discussion as concise as possible. We have specified time limits and must work within these time limits. ● Please ensure that microphones are muted when you are not speaking. ● In order to participate in the discussion please raise your hand ● Chairperson would recognize individual speakers before speaking. ● Please wait until recognised before speaking, ● Speakers are limited to two minutes to ask questions or make statements unless presenting their report. ● The host reserves the right to mute attendees as needed. ● Voting will be conducted using Election Runner as and when required. Ordinarily the norm is to call for a Voice Vote as the first step in any vote other than elections. As this is an online meeting a voice vote is not practical. Therefore, members are asked to raise their hands in the reaction feature should they object to a motion. This show of hands will determine if there is a requirement to move to an electronic vote. This show of hands is <ul style="list-style-type: none"> ● similar to a voice vote.
6.	Adoption of the Agenda	<p>Mr Andrew Tsuru DTM, Program Quality Director, proposed that the Alignment proposal, item 13 be moved to before the elections, item 11. This was seconded by the admin manager, Lynnette Vermaak DTM. The Chairperson called for objections to the proposed change. There were no objections, therefore the motion to change the order of the agenda carried.</p>
7.	Apologies	<p>Several apologies have been received by the Administration Manager. Due to time constraints these will not be read out. Should there be any further apologies please present them in writing to admin@toastmasters74.org before the conclusion of the meeting for inclusion in the minutes.</p>
8.	Adoption of the previous minutes	<p>The Chairperson adopted the minutes which were proposed by Mr Keith Bowen, President of Transformers TM Club and seconded by Division E Director, Angela Rogers.</p> <p>There were no objections to the minutes of the previous Council Meeting. The minutes were adopted.</p> <p>There were no corrections to the minutes.</p>
9.	Ratification of appointments	<p>There has been one change to the Executive Team, Ettian Raubenheimer Area Director Y1 has resigned and has not been replaced.</p>
10.	District Office Reports	<p><u>Division Directors Reports:</u></p> <p>A - Bhekisisa Ngomane, DTM B - Madhav Meetarbhan</p>

D – Nwabisa Ndzuzo
E – Angela Rogers
H – Andree Venter, DTM
I – Michelle Yenson
L – Ntsako Selaule
M – Billy Mwape
O – Erica Mulondo
P – Thandokuhle Mthembu
S – Tiro Molebatsi
Y – Lorraine Penduka, DTM
Z – Future Moyo

Reports tabled, there were no additional comments.

Finance Manager's Report: Thando Cofu

The Finance Manager shared Financial Statements as of 28 February 2022

Purpose of the Finance Manager's role is to manage District Funds in partnership with all district leaders and Toastmasters International.

2022 Performance at a Glance:

- Revenue R932,402
- Year on year increase 22%
- Revenue Budget Variance 33%
- Surplus R240,143
- Total Expenses 692,261
- Expenses YoY Increase 34%
- Expense Budget Variance -9.93%
- Funds available for the balance of the year R743,659

Finance manager took questions:

1. Barbara Gieros, President KPMG TM Club, had a question regarding travelling and food expenses. Why was this under budget? Can Club Presidents claim for travel?

Reply: Travel and food expenses were for the two Directorate training sessions and the Trio trip to Mauritius. Club President expenses are to be covered by the club.

2. S'bo Vilakazi, Area Director P2. What are the projections regarding the budget status by the end of the year? Will there still be a surplus? Reply: There will be the required surplus of funds for the incoming term to operate until September 2022 when TI releases the funds for the new year.

Report on midyear audit – Tawanda Mubvumbi CA(SA): The report is available on the district website. It was a clean audit and TI Governing documents were complied with. The audit team were thanked. There were no questions for the Audit Committee chair.

Approval of the Finance Managers Report for 2020/21

The chairperson, Mr Njabulo Thela stated that it is a requirement the finance report, including the Audit Committee report, be adopted in order to fulfil the district mission.

Billy Mwape, Division M Director proposed adoption, seconded by Crispin Muller, Area Director D3. There were no objections, therefore the report was adopted unanimously.

- Logistics Manager's report: Mr Vuyisile Vuthela, DTM - report tabled, there are no additions
- Administration Manager's report: Ms Lynnette Vermaak, DTM – report tabled, no additions
- Public Relations Manager's report: Mr. Vusi Maupa – report has been tabled, there are no additions
- Club Growth Director's report: Ms Angie Kivido - report has been tabled, with no additions

Program Quality Director's report: Mr. Andrew Tsuru, DTM – report has been tabled. There are no material additions to the report.

District Director Report: Mr Njabulo Thela

The district mission is to build new clubs and support all clubs in achieving excellence. When we started our journey, our vision was to build two Healthy Districts by July 2024 There are three key pillars to support this vision, they are Healthy Clubs; Club growth; Leadership Development.

This relates to our members; members need to know their 'Why'; to set goals and aspire to reach those goals. The Division Directors challenge to members is to push boundaries to exceed expectations because every member matters. The journey to achieve two healthy districts by July 2024 starts with every member.

What are some of the challenges that could hinder this vision? The current economic situation is a challenge, the pandemic brought uncertainty and lack of equal resources has an impact in the member experience. We need a solid strategy for retaining members and clubs. Member and club retention remains our Achilles heel.

The director outlined opportunities:

We need to show a culture of care and demonstrate that Every Member truly Matters. Leading a team of diverse members, through the pandemic, across borders, has taught us skills that set us apart in terms of our career and our personal lives. This provides an opportunity for members to jump in and find creative ways to unlock potential and we do so in a human centred way with a bit of agility.

What have we achieved?

A few highlights in terms of the district matrix are paid clubs, member payments, and distinguished clubs we have and continue to exceed expectations. We grew from 9 to 12 countries. A special welcome to Angola, Madagascar, and Mauritius to their first official District 74 Council meeting. Toastmasters International has approved the Reformation plan as submitted. A special thanks to the reformation team, led by Keith Bowen, DTM for the work they put into the proposal.

Program Quality Director, Andrew Tsuru and his team achieved 90% club officer training attendance. 81% Pathways member adoption, the Level Up challenge, and the Passport challenge and the TLI calendar are some of the few initiatives that have set District 74 apart and helped the strategy of Exceeding Expectations because Every Member Matters.

		<p>Club Growth Director, Angie Kivido and her team have done a great job with the refocus on corporate partners, this has brought great results. Thanks to the corporate relations manager, Maud Nale Big ups to the club coach coordinator and the new club coordinator. District Public Relations manager, Vusi Maupa, District Finance manager, Thando Cofu, District Admin manager, Lynnette Vermaak District Logistics manager, Vuyi Vuthela were all thanked for their contributions.</p> <p>Special mention was made of the World Champion of Public Speaking, Verity Price. A first for District 74 and for the African continent.</p> <p>Tea with the DD has been a special experience.</p> <p>We will finish strong, as early as possible and to set the next team up for success by ensuring a thorough handover and sharing of the lessons learnt this year.</p> <p>Njabulo Thela thanked the district council for choosing him to lead District 74 this year. It was an incredible journey with immense personal growth.</p> <p>Adoption of the District Directors report: Proposed by Angela Rogers Division E Director. Seconded by Shaun Goodbrand, DTM, President of Bacon & Egg TM Club. There were no objections to the adoption of the District Directors report, the was adopted by unanimous consent.</p>
11.	Alignment Proposal	<p>The alignment proposal was presented by Sandra Cooper, DTM, PDD. Purpose of the alignment is to balance the divisions and areas in preparation for the district reformation in July 2024 with the minimum disruption and the best geographical outcome possible. 15 minutes were allowed for Q&A.</p> <p>Division S Director, Tiro Molebatsi questioned the loss of Area i5 Domingos Novela, Area i6 director suggested that the proposed new area i6 be named i5, this suggestion was accepted.</p> <p>PDD Frank Tsuro DTM asked how many clubs would be in I1, it was confirmed there would be 6 clubs. Area D4 Director, Mercy Mhlaba asked about the alignment of Dynamite Leader Achievers, chartered in D4, but in Harare in Division Z geographically. Area A1 Director Rebone Gcabo, asked if there would be an area dedicated to online clubs? No plans for this at present. Area I6 Director, Domingos Novela voiced a concern that in I6 there is 1 strong club and 3 other newer clubs that feel intimidated by the strong club. The alignment chair suggested that the area focus on growing the number of clubs so that there could be 2 areas in Mozambique. Enias Chingwe DTM, VPE Mariswe TM Club, asked how many clubs would there be in area H1? There will be 4 clubs, possibly 5 if the Chinese Bilingual club charters.</p> <p>District Director, Mr Njabulo Thela proposed the adoption of the new alignment with the changes as discussed, the proposal was seconded by Area Director D1, Vuyokazi Ntsangani. The alignment proposal was adopted by unanimous consent.</p>

12.	Election of District Officers	<p>The District Leadership Committee Report was presented by Karin Cremer, DTM PDG in her position as DLC Chairman.</p> <p>Voting was conducted via Election Runner, the process was managed by District Zoom Master Anke Stow together with the Credentials Officer, Shaun Goodbrand. Two test ballots were held to clarify the voting process and to resolve any technical issues that users experienced. A number of council members were not eligible to vote as they were not paid-up as of 4 May 2022. The ballot system was declared fair, and the integrity of the results is intact.</p> <p>Mr District Director proposed that for uncontested candidates the admin manager cast a single vote for the candidate. The motion was adopted.</p> <p>Cabinet Nominations: District Director Candidate: Andrew Tsuru DTM. Elected unopposed</p> <p>Program Quality Director Candidates: 240 votes Edmore Gamundani DTM – 36 votes Joel Gombera DTM – 31 votes Angie Kivido DTM – 173 votes Elected</p> <p>Club Growth Director Candidates: Two candidates to be elected Be Botha DTM; Elected Edmore Gamundani DTM. Zivai Matondo DTM; Elected Future Moyo DTM. Lynnette Vermaak DTM</p> <p>Ballot 1 result: 238 votes split as follows: Be Botha; 110 / Zivai Matondo; 55 / Lynnette Vermaak; 36 / Future Moyo; 23 / Edmore Gamundani 14 votes. Candidates with 10% or less of the votes fall out of the election process.</p> <p>Ballot 2 result: 223 votes, split as follows: Be Botha; 126 / Zivai Matondo; 63 / Lynnette Vermaak; 34 Be Botha DTM; Elected as CGD 1</p> <p>Election for CGD 2 proceeded: 214 votes, split as follows: Zivai Matondo, 114 / Lynnette Vermaak, 43 / Edmore Gamundani, 29 / Future Moyo, 28. Zivai Matondo DTM; Elected as CGD 2</p> <p>Public Relations Manager Candidates: 207 votes cast Nomazulu Mthethwa, 68 Bhekisisa Ngomane DTM; 139. Elected PR manager</p> <p>Admin Manager Candidates: Tiro Molebatsi (withdrawn) Vuyi Vuthela DTM; Elected unopposed</p> <p>Finance Manager Candidates: 195 votes cast M. Cader Jaunbocus, 76 Keamogetswe Molebalwa DTM; 119. Elected as Finance Manager</p> <p>Division Director Candidates: Division A: No nomination – an appointment will be made</p>
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		<p>Division B election: 183 votes cast Division B: Ravin Souvendra Papiah DTM, 142 Elected Division B: Sooraya Soobhun, 41 Division D: Vuyokazi Ntsangani Division E: Will Scott Division H: Enias Chingwe DTM Division I: Luyanda Thela DTM Division L: Nomonde Boo Division M election: 162 votes cast Division M: Mphatso Manda, 53 Division M: Robert Salijeni DTM, 109 Elected Division O: Bame Motsumi (withdrawn) an appointment will be made Division P: Jan Hlatshwayo Division S: Sikhanyisile Mabhena Division S: Yanga Nkumenge (withdrawn) Division Y: Yonela Motloun (withdrawn) – an appointment will be made Division Z: Liza Zindoga Uncontested candidates were elected by a single vote cast by the Admin Manager.</p>
13.	Motions	There were no motions submitted in the allotted time frame for this meeting. There will be no motions taken from the floor.
14.	Date of next District Council Meeting	The date of the next District Council Meeting will be announced in due course.
15.	Adjournment	The meeting was adjourned at 14:20