Toastmasters District 74

Botswana •Lesotho •Namibia •South Africa

May 2026
District Council Reports

Cabinet Reports

District Director Report

01 April 2026

2025/26 – District Director Report

Date: 01 April 2026

Compiled By: Bhekisisa Ngomane, DTM

District Director – Bhekisisa Ngomane, DTM

Program Quality Director – Bryton Masiye, DTM

Club Growth Director – Devin Pearson, DTM

Public Relations Manager – Leya Musunga

Administration Manager – Estelle Engebrecht

Finance Manager – Matome Seabi

Immediate Past President – Granny Be007, DTM

Logistics Manager – Mojabeng Tigeli

Paid Clubs	
Base	To Date
108	112
Goals	
Distinguished	110
Select Distinguished	112
President's Distinguished	114
Smedley Distinguished	117

Payments	
Base	To Date
4,147	3,650
Goals	
Distinguished	4,189
Select Distinguished	4,272
President's Distinguished	4,355
Smedley Distinguished	4,479

Distinguished Clubs	
Base	To Date
108	0
Goals	
Distinguished	49
Select Distinguished	54
President's Distinguished	60
Smedley Distinguished	65

District Director's Executive Summary

May 2026 | District 74 – Catalysts of Success

District Performance Snapshot

District 74 has demonstrated stability, resilience, and forward momentum during the 2025–2026 Toastmasters year.

- Clubs: 108 → 112 Paid Clubs (Net +4 Growth)
- New Clubs: 7 | Clubs Lost: 3
- Membership Payments: 3,413 (82.3% of base)
- Members: 2,198
- Pipeline: 30 leads (7 hot leads)

Positioning

District 74 has transitioned from post-realignment recovery to a position of:

- Strong retention
- Proven growth capability
- Stable membership performance

Key Strategic Highlights

1. Program Quality – Strong Foundation for Excellence

- 560+ officers trained (Round 1); 507 (Round 2)
- 50 clubs achieved 5+ DCP goals
- ThriveCon 2026 sold out (150+ registrations)
- 5 new DTMs | 23 Triple Crowns
- 84% of clubs with strong Pathways enrollment

👉 Focus: Convert enrollment into education completion

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2. Club Growth – Stable Growth with Scaling Opportunity

- Net +4 clubs with minimal attrition
- 7 new clubs successfully launched
- Strong pipeline: 30 leads, 7 hot leads

👉 Key Insight:
District 74 has proven growth capability — now requires faster conversion and scaling

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3. Public Relations – From Visibility to Influence

- Strong adoption of PR Toolkit (Canva)
- Improved brand consistency across clubs
- LinkedIn evolving into authority platform
- Active storytelling across Facebook & digital platforms

👉 Shift: From communication → brand building

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4. Finance – Strong Position Enabling Strategy

- Revenue: R963,888 (well above target)
- Surplus: R667,840 (Inclusive of Conference Revenue)
- Conference revenue: R500,000+
- Controlled, disciplined spending

👉 Position: Financially strong and able to accelerate strategic priorities

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5. Administration – Strengthening Governance

- Improved transparency, documentation, and coordination
- Strong support for Council, CSPs, and leadership structures
- Increased efficiency through AI-supported processes

Key Challenges

- Low Pathways completion rates
- Lead conversion pace below potential
- Variability in club strength and engagement
- Inconsistent PR activity across some clubs

Strategic Priorities – Final Phase

1. Accelerate Club Growth
   - Convert 5–7 hot leads
2. Drive Membership Renewals
   - Close gap toward Smedley targets
3. Increase Distinguished Clubs
   - Support clubs to achieve DCP goals
4. Enhance Member Value
   - Focus on Pathways completions
5. Finish Strong
   - Deliver a successful ThriveCon
   - Ensure strong leadership transition

Conclusion

District 74 has built momentum, stability, and capability.

We now enter the final phase of the year with a clear mandate:

Execute. Accelerate. Deliver.

If we remain focused and intentional, we will not only meet our goals —
we will finish as true Catalysts of Success.

District Director's Report May District Council	**May 2026**
District Director: Bhekisisa Ngomane, DTM	**District 74 — *Catalysts of Success***

It is with gratitude, pride, and a deep sense of responsibility that I submit this report to the District Council for the May 2026 Council Meeting.

As we approach the close of the 2025–2026 Toastmasters year, this moment offers us an opportunity to reflect on the progress we have made, the challenges we have faced, and the work that still lies ahead. At the beginning of this term, we committed ourselves to being **Catalysts of Success**—leaders who would ignite growth, inspire excellence, strengthen clubs, and position District 74 for sustainable impact. The reports submitted by the Cabinet confirm that meaningful progress has been made across the District.

District 74 has demonstrated resilience, stability, and forward momentum. The year has been marked by encouraging gains in club growth, strong financial performance, growing brand visibility, continued investment in program quality, and improving systems of governance and administration. While there remain areas that require focused attention, the District is clearly moving in the right direction.

District Performance Overview

District 74 began the year with a base of 108 clubs and currently stands at 112 paid clubs, reflecting a net growth of four clubs. Seven new clubs have been started during the year, while only three clubs were lost. This is a strong indicator of both extension capability and retention stability. Membership performance has also remained steady, with 3,413 membership payments recorded, representing 82.3% of base. The District currently has 2,198 members.

The growth pipeline remains active and promising. With 30 leads and 7 hot leads in progress, the District has clear opportunities to accelerate club chartering in the final phase of the year. From a strategic standpoint, the District has moved from a period of post-realignment adjustment into a more stable position, with stronger retention, proven club-building capability, and a healthier platform for sustainable growth.

Club Growth

The Club Growth portfolio has made significant progress in advancing the District's expansion agenda. The successful start of seven new clubs demonstrates that District 74 has the ability to open new opportunities and extend the Toastmasters mission into new communities and institutions. The fact that the District has achieved net positive growth while keeping club losses minimal is especially encouraging and reflects disciplined leadership and better club support systems.

The most important insight from the Club Growth report is that District 74 does not suffer from a lack of growth potential. Rather, the opportunity lies in improving conversion efficiency and increasing the pace at which pipeline opportunities are brought to charter. The District has already built a healthy prospect base, and the next priority is to convert hot leads into clubs within the next 30 to 60 days while continuing to protect retention gains already made.

District 74's relatively low attrition rate is also worth noting. It points to stronger club experience, improved support from Area Directors, and early intervention efforts that are beginning to yield results. Even so, growth must continue to be balanced with club health, as variability in club strength remains a risk. The path forward is therefore clear: accelerate scalable growth while preserving the retention strength that has become one of the District's emerging advantages.

Program Quality

The Program Quality portfolio has continued to provide a strong foundation for club excellence, educational achievement, and leadership development. A major highlight of the year has been the momentum created around **ThriveCon 2026** in Maseru, Lesotho. The conference generated exceptional enthusiasm across the District and sold out early, with more than 150 members registered by February. Beyond being a successful District event, the conference also serves as a strategic signal of the District's commitment to expanding and strengthening Toastmasters in Lesotho.

Leadership training has remained a central focus. In the first round of Club Officer Training, more than 560 officers were trained, representing over 85% of clubs. In addition, 86% of District leaders completed onboarding training. The second round of training saw 507 Club Officers trained, with 85 clubs achieving four or more officers trained. Although this represented a slight decrease from Round 1, it still reflects a substantial training effort and a strong commitment to equipping leaders for effective service.

Educational achievement across the District has also been encouraging. The District celebrated five new Distinguished Toastmasters and 23 Triple Crown awards, reflecting meaningful member accomplishment. As of early March, 50 clubs had already achieved five or more Distinguished Club Program goals, and 31 of those clubs also had a membership strength of 20 or more members. These are important indicators of club quality and suggest that many clubs are well-positioned to finish the year strongly.

Pathways enrollment continues to show strong uptake, with 92 clubs, approximately 84% of active clubs, having more than 75% of members enrolled in the education programme. However, the greatest area of concern remains educational completion. Despite healthy registration levels, completion rates remain low. Twenty-eight clubs had not recorded a single level completion after nearly nine months into the year, and only 84 of the 925 new members who joined in 2025 had completed at least one level. This is a critical issue because educational progress is directly linked to member value, engagement, and retention. It is therefore essential that the District intensify support for clubs and members in order to convert Pathways enrollment into visible learning progress and stronger renewal outcomes.

Overall, the Program Quality portfolio has laid a strong foundation through training, conference delivery, and contest excellence. The remaining focus must now be on accelerating educational completions and supporting more clubs to achieve Distinguished status.

Public Relations

The Public Relations portfolio has made commendable progress in repositioning and strengthening the District's brand presence. Since the September Council meeting, the focus has shifted from initial setup and launch to growth, consistency, and influence. This evolution is significant because it shows that the District is no longer simply establishing communication channels; it is increasingly building a visible, credible, and inspiring public identity.

The District website continues to serve as a central hub for resources and communication, and the PR Toolkit has been increasingly adopted by clubs. As a result, visual consistency across club promotions has improved, and more clubs are aligning their communication with Toastmasters branding standards. This is an important step in strengthening the professionalism and public image of the District.

Social media platforms have also matured in their strategic role. The Facebook Group has grown into a more active storytelling space where clubs share meetings, achievements, and events. The Facebook Page has become more intentional in targeting external audiences through awareness campaigns, event promotions, and member success stories. LinkedIn has continued to grow beyond its initial expansion phase and is increasingly serving as an authority-building platform for leadership and professional development messaging. YouTube, though still developing, is becoming a more deliberate channel for training, event highlights, and storytelling.

The continuation of the **Achieving Excellence Magazine** has further strengthened the District's communication ecosystem. It remains a valuable platform for sharing stories, celebrating success, and showcasing District excellence. Ongoing PR Lab and knowledge-sharing efforts have also helped equip Vice Presidents Public Relations and other members with greater confidence and skill in content creation and branding.

The PR portfolio has played an important role in amplifying DCP achievements, member recognition, and club milestones. This has contributed to a stronger culture of celebration across the District. The challenge that remains is consistency. Some clubs and areas still contribute less content than others, and posting rhythms are not yet uniform across the District. For the remainder of the term, the focus should remain on consistency, storytelling, video growth, club empowerment, and stronger external visibility.

District 74 is no longer merely sharing information. It is increasingly shaping a brand that reflects the value, energy, and excellence of Toastmasters in Southern Africa.

Finance

The Finance portfolio has provided the District with an important source of confidence and strategic strength. Based on the mid-year update for the period ending 31 December 2025, the District's financial performance has significantly outpaced initial expectations.

Total actual revenue at mid-year stood at R963,888.27, substantially above the mid-year budget target of R496,345.28. This strong performance was driven primarily by healthy membership renewal income, miscellaneous income, and conference-related revenue. Membership revenue reached R512,672.80, while conference-related revenue reached R500,000 +. District store revenue and interest income also contributed positively to the District's financial position.

At the same time, spending has remained disciplined. Against an annual expense budget of R1,061,425.00, only R296,047.82 had been utilized by the halfway mark. This resulted in a current surplus position of R667,840.45, far above the modest year-end surplus originally projected. This strong surplus provides the District with both stability and flexibility as it completes the year and prepares for key priorities.

Importantly, the Finance portfolio has ensured that spending remains aligned with strategic pillars such as education and training, club growth, and recognition. Training investment has supported officer and leadership development, while the available financial cushion provides the District with greater ability to intensify growth and member engagement efforts in the final phase of the year. The strong conference revenue position also indicates that ThriveCon is on a firm path toward financial sustainability.

This financial performance is a sign not only of good stewardship, but of responsible and catalytic leadership. It places District 74 in a stronger position to take meaningful action where it matters most.

Administration

The Administration portfolio has continued to serve as an important backbone for District governance, continuity, and accountability. The office has focused on ensuring accurate and timely documentation of District matters, including proxies, Club Success Plans, Council reports, Area Director visit reports, and minutes of District Executive Committee, Cabinet, and Directorate meetings.

This work is often not highly visible, but it is foundational to the effective operation of the District. The administration function has strengthened transparency, improved access to information, and supported leaders by bringing clarity to expectations and responsibilities. These systems are essential to consistency, informed decision-making, and institutional continuity.

The role has also demonstrated adaptability in navigating multiple communication and technology platforms, while maintaining accuracy and professional standards. The use of artificial intelligence as a support tool for summarization and documentation is a notable example of innovation in service of efficiency. At the same time, the portfolio has had to manage competing schedules, tight deadlines, and the challenge of balancing detailed record-keeping with clear and concise communication.

Overall, the Administration portfolio has contributed significantly to ensuring that the District continues to function in an organized, transparent, and accountable manner.

Overall Reflection

Taken together, these reports point to a District that is growing in maturity, capability, and confidence. We have seen evidence of strong execution in club growth, meaningful progress in training and member recognition, growing visibility and professionalism in public relations, and excellent stewardship in finance and administration.

At the same time, the reports also highlight areas that demand renewed focus. Educational completions must improve. Lead conversion must accelerate. Club strength must be protected. Communication consistency must deepen. These are not signs of failure; they are signals of where leadership attention is required in the final stretch.

District 74 has demonstrated that it can build momentum. The task now is to convert momentum into strong year-end outcomes.

Conclusion

As we approach the closing phase of the 2025–2026 Toastmasters year, I remain encouraged by the resilience, commitment, and collaboration shown by the leaders and members of District 74. Our District has made meaningful progress, and we have every reason to believe that we can finish the year with strength.

The theme **Catalysts of Success** has not merely been a slogan. It has been reflected in the work of leaders who have trained officers, built clubs, stewarded finances, strengthened communication, supported governance, and created opportunities for members to grow.

We now enter the final phase of the year with clarity. Our responsibility is to accelerate where needed, support where required, and lead with urgency and excellence. If we remain focused, united, and intentional, District 74 will not only finish well, but will do so in a manner worthy of the vision we set at the start of the year.

Respectfully submitted,
Bhekisisa Ngomane, DTM
District Director
District 74

Program Quality Director Annual Report for District Council – March 2026

Submitted by	Bryton Masiye, DTM
Portfolio	Program Quality

Highlights

During the 2025–2026 Toastmasters year, the Program Quality portfolio focused on strengthening leadership training, educational progress, contest excellence, and conference delivery to ensure that District 74 continues to deliver a high-quality member experience.

Key highlights include the District Conference **ThriveCon 2026**, hosted in **Maseru, Lesotho**, which generated exceptional enthusiasm and engagement. The conference sold out early, with more than **150 members registered by February**, demonstrating strong member commitment and excitement. Hosting the conference in Lesotho also supported strategic growth in the region, where the Toastmasters presence continues to expand.

The District also celebrated several **educational milestones**, including the awarding of **five new Distinguished Toastmasters (DTMs)** and **23 Triple Crown achievements**, reflecting significant educational progress across the District.

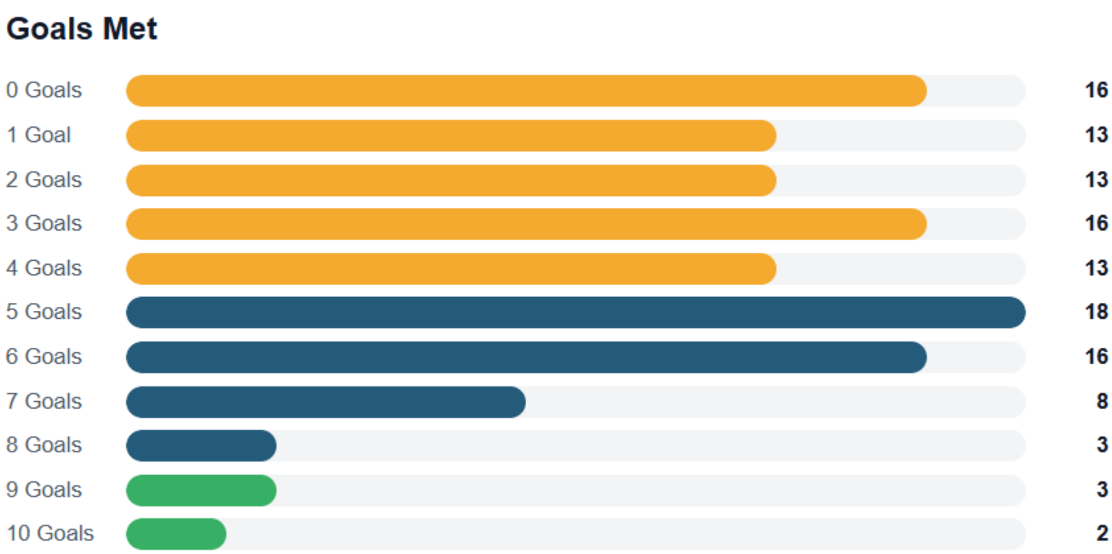
Speech contests across the District were conducted successfully with the guidance of the Chief Judge team, ensuring a fair, transparent, and high-quality contest season from **club level through to the District stage**.

Milestones achieved

The following milestones have been achieved as of early March:

Over **560 Club Officers in the first round of Club Officer Training**, representing more than **85% of clubs**, and the onboarding training of **86% of District leaders**. The second round of training saw **507 Club Officers Trained and 85 Clubs also having 4 or more officers trained. This is 77% and 74% respectively**, a slight dip from Round 1, despite continued encouragement and opportunities being provided. This strong foundation ensured that clubs had the leadership capacity to run effective meetings and support member development.

As of early March, **50 Clubs have achieved 5 DCP** Goals or more. Of these, 31 have a membership strength of 20 or more members.

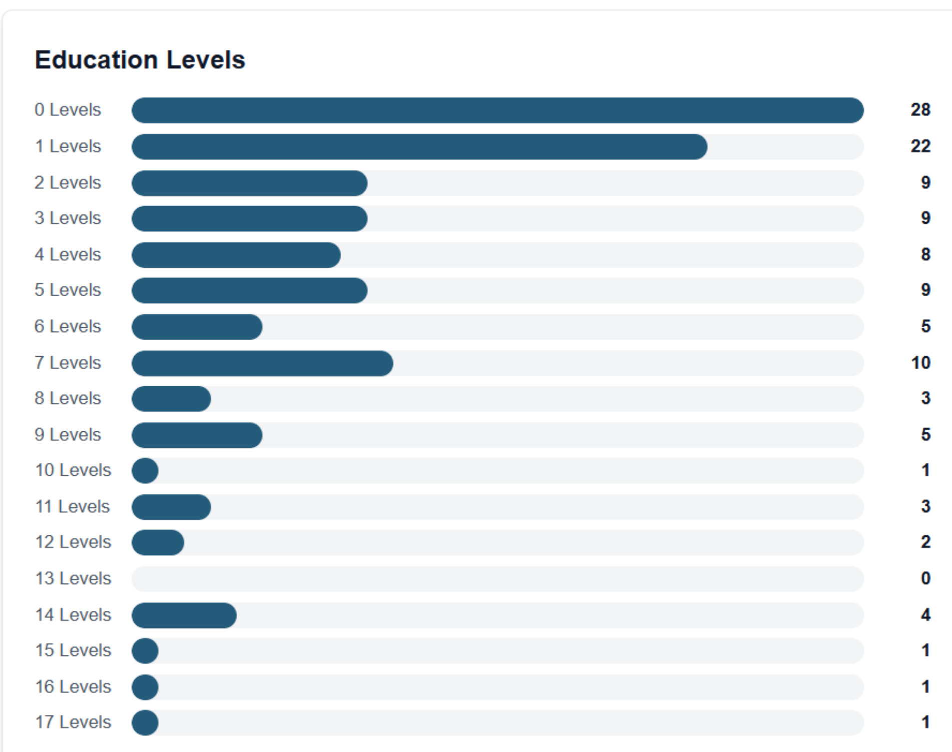


Pathways engagement continued to grow, with **92 clubs (approximately 84% of active clubs)** having more than **75% of members enrolled in Pathways**, reflecting strong adoption of the Toastmasters education programme.

Areas for development

While progress has been strong, the following challenges were observed:

- Pathways Education progress: Pathways progress is often a clear indicator of a Club's activity and vibrancy. Despite a healthy Pathways registration uptake (85%), completion rates remain a challenge. It is alarming that after almost 9 months into the year, 28 Clubs do not have a single level completion registered. Also concerning is the fact that of the 925 new members joining in 2025, only 84 have completed at least one level. The challenge is even is even clearer when one benchmarks with other Districts in the region. Our completion rates are at the lower end of the scale. This will, unfortunately, have a negative impact on the value proposition to our members, who are less likely to renew if they are not seeing any tangible progress. District will be rolling out initiatives to assist our 925 members who remain in limbo with regard to educational progress.



Areas for development

- Untrained Officers: A minority of club officers have not attended training despite multiple reminders. The Quality Office will continue to engage these officers through Division and Area Directors to address gaps and potential hindrances affecting them.

- Cross-Border Payments: The Conference team continues to face challenges with payments across borders. Innovative solutions, including localised collection points and online payment gateways, are being explored. Clubs are also encouraged to explore fundraising initiatives such as Speechcraft programs to ensure broad representation at the conference.

Concluding Remarks

The 2025–2026 year has been both productive and encouraging for the Program Quality portfolio. The District has demonstrated a strong commitment to leadership development, educational achievement, and high-quality events.

Through effective collaboration across the District leadership team, the foundation has been laid for continued growth and excellence. The enthusiasm demonstrated through training participation, conference engagement, and contest involvement reflects the strength and resilience of District 74.

As the Toastmasters year concludes, the focus remains on **accelerating Pathways completions, supporting clubs to achieve Distinguished status, and strengthening the educational journey for every member**.

With continued teamwork and commitment from leaders and members alike, District 74 remains well-positioned to achieve its aspiration of becoming a **Distinguished and thriving District**.

District 74 - Club Growth Director Report (YTD – Final)

Reporting Period: 2025–2026 Program Year (to date)
Prepared by: Club Growth Director

1. Executive Summary

District 74 is demonstrating sustainable, controlled growth, supported by strong membership performance and one of the lowest club attrition rates in the region.

The district has:
- Achieved net positive club growth (+4 clubs)
- Successfully initiated 7 new clubs
- Maintained minimal losses (3 clubs)
- Built a healthy pipeline (30 leads, 7 hot leads)

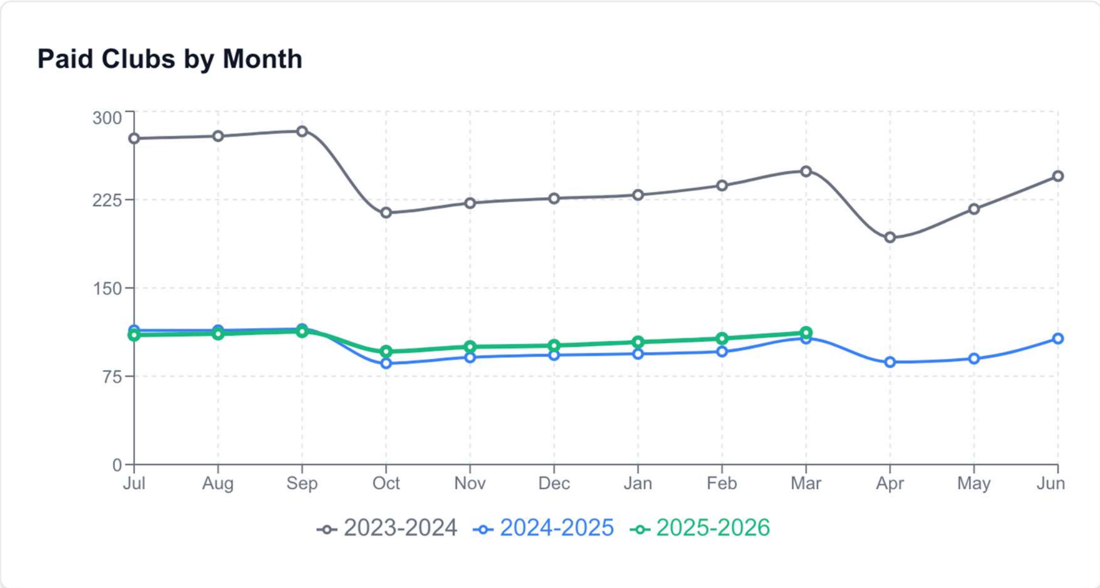
Strategic Position:
District 74 in the last Toastmasters year struggled with growth after the separation of District 129; this year is operating from a position of stability and retention strength, and must now accelerate conversion and scale growth to achieve Distinguished targets.

2. Key Metrics Overview

Starting Clubs: 108
Current Paid Clubs: 112 (Net +4 growth)
New Clubs Started: 7
Clubs Not Renewed: 3
Membership Payments: 3,413 (82.3% of base)
Total Members: 2,198
Pipeline Leads: 30
Hot Leads: 7

3. Club Growth Performance

7 new clubs started demonstrating strong execution capability.
Net growth is +4 clubs due to 3 non-renewals.



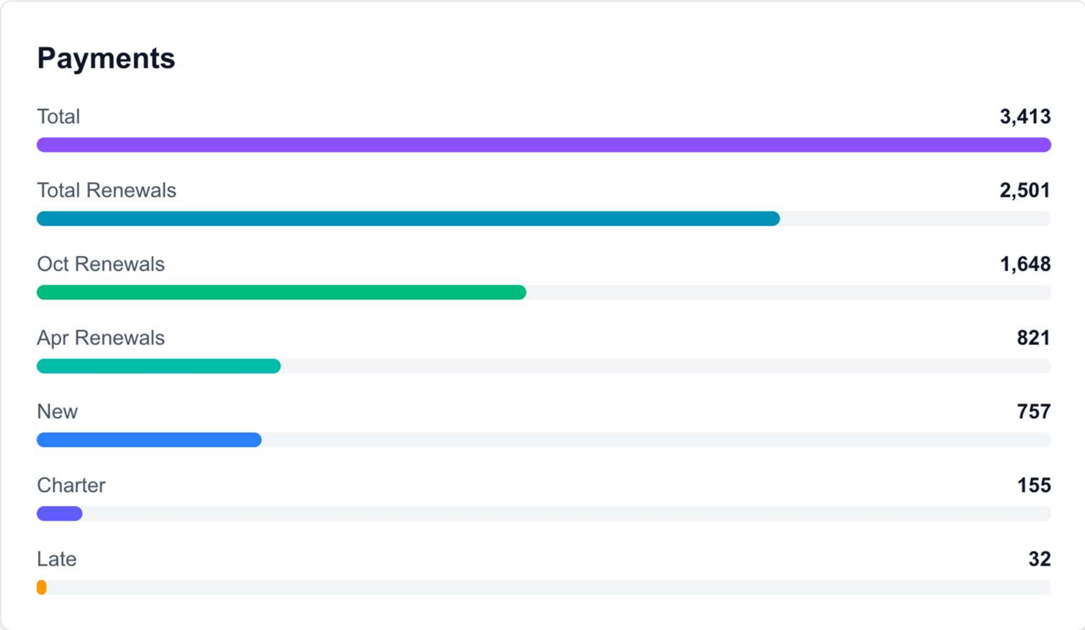
Key Insight:
District 74 does not have a growth-capability issue — it has a conversion-efficiency and scaling challenge.

4. Pipeline Health & Conversion

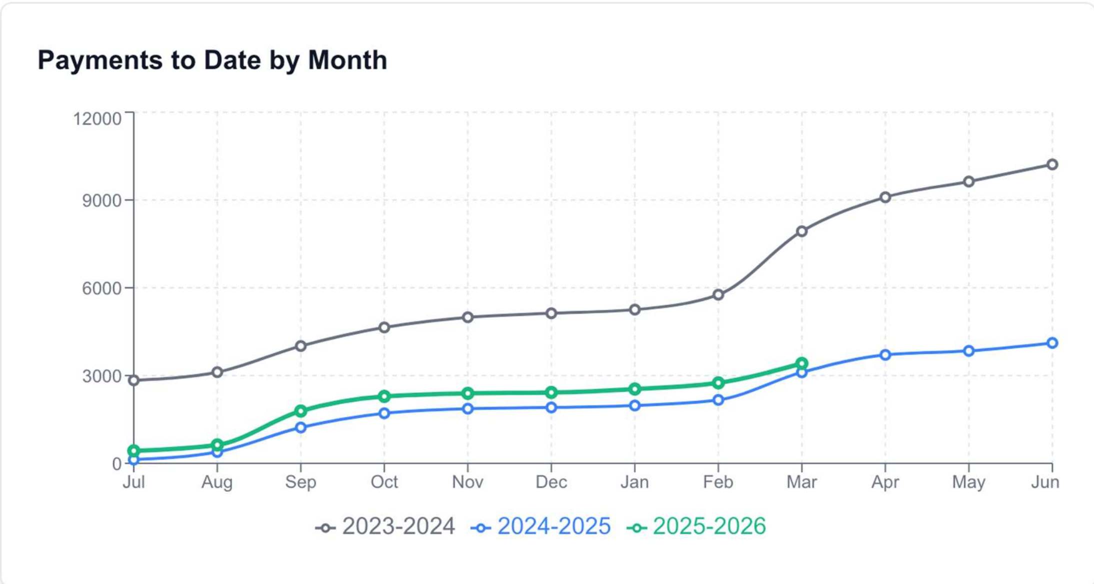
30 total leads with 7 hot leads indicate strong pipeline health.
Priority is to convert hot leads within the next 30–60 days.

5. Membership & Payments

Membership payments are strong and stable.



Comparison of payments month to month shows a strong consistent renewal of membership over last years payments.



6. Regional Retention Benchmark

District 74 has minimal club losses compared to peer districts.

This indicates:
- Strong club experience

- Effective Area Director support
- Functional early intervention systems

7. Strategic Balance

Retention: Strong
Growth Execution: Proven
Scaling Growth: Needs acceleration

8. Key Risks

- Conversion lag
- Growth pace vs Distinguished targets
- Club strength variability

9. Strategic Priorities (Next 90 Days)

- Convert hot leads (target 5–7 clubs)
- Scale successful club launches
- Maintain retention safeguards
- Strengthen data-driven execution

10. Conclusion

District 74 has achieved net positive growth, strong extension capability, and maintains a strong retention rate.

The focus now is on accelerating scalable, sustainable growth without compromising retention.

Public Relations Manager Annual Report for District Council – May 2026

Submitted by	Leya Musunga
Portfolio	Public Relations

Overview
Since the September Council meeting, the Public Relations portfolio has focused on **expanding visibility, strengthening brand consistency, and enabling clubs** to actively promote Toastmasters across District 74.
Building on the strong foundation outlined in the September report, our strategy has shifted from establishment and launch to growth, consistency, and impact.

Key Progress Since September
1. Website & PR Toolkit Adoption
Following the successful launch of the PR Toolkit:

- Clubs are increasingly using **Canva templates and branding resources**
- Greater **visual consistency** is evident across club promotions
- The website continues to serve as a **central hub for PR resources**

Impact:
Improved quality of club marketing materials and stronger alignment with Toastmasters branding.

2. Social Media Growth & Engagement
Facebook Group (Internal Community)

- Continued strong engagement from members sharing:
  - Club meetings
  - DCP achievements
  - Events and milestones
- Increased **content participation across divisions**

Shift since September:
From *controlled posting* → to *active community storytelling*

Facebook Page (External Audience)

- More **intentional and structured content strategy**
- Increased focus on:
  - Awareness campaigns
  - Member success stories
  - Event promotions

Impact:

- Improved reach beyond Toastmasters membership
- Strengthened positioning of Toastmasters as a **leadership development platform**

LinkedIn (Professional Positioning)

- Continued growth since initial 691% increase reported in Sept
- More consistent posting of:
  - Leadership insights
  - Club achievements
  - District highlights

Shift:
From *growth phase* → to *authority-building platform*

YouTube (Emerging Channel)

- Increased content uploads including:
  - Training sessions
  - Event highlights
- Still in growth phase, but now more **strategically utilized**

Focus going forward:
Consistency and storytelling through video

3. Training & Capacity Building

Following the successful launch of the PR Lab in August (160 attendees) :

- Additional knowledge-sharing have continued

Impact:

- Better equipped VPPRs
- Increased confidence in content creation and branding

4. District Campaigns & Recognition

PR has actively supported and amplified:

- **DCP achievement campaigns (e.g., DCP 10 recognition)**
- **Member recognition campaigns (e.g., Magic 5, Triple Crown)**
- **Club milestones and growth stories**

Result:

- Increased **visibility of achievements**
- Stronger **culture of recognition and celebration**

5. Achieving Excellence Magazine

- Continued publication following successful relaunch
- Sustained engagement across editions
- Strengthened as a platform to:
  - Showcase district excellence
  - Share inspiring stories

Strategic Impact

Since September, District 74 PR has evolved from:

- **Setup & Launch → Growth & Influence**

Key achievements:

- Stronger **brand consistency across clubs**
- Increased **digital visibility**
- More **engaged and empowered VPPRs**
- Improved **storytelling across platforms**

Challenges

- Inconsistent posting from some clubs
- Limited content contributions from certain areas

Focus Areas (May – End of Term)

1. **Consistency**
   - Encourage regular posting across all clubs
   - Standardize communication rhythms
2. **Training Expansion**
   - Continue PR Lab sessions
3. **Video & Storytelling**
   - Grow YouTube presence
   - Capture more **human stories behind Toastmasters**
4. **Club Empowerment**
   - Increase VPPR accountability
   - Provide simple, repeatable PR systems
5. **External Visibility**
   - Strengthen positioning of Toastmasters in the public space
   - Increase awareness campaigns

Conclusion

The PR portfolio has made significant strides in transforming how District 74 communicates, promotes, and positions itself.
We are no longer just sharing information: we are **building a visible, credible, and inspiring brand**.
The focus for the remainder of the term is clear: **Consistency, storytelling, and impact at scale.**

District 74 Mid-Year Finance Report (2025/26)

31 December 2025

Based on the mid-year financial results for the period ending December 31, 2025, we are incorporating the actual performance data and the positive variance observed at the halfway mark of the fiscal year.

District 74 Mid-Year Budget Update (2025/26)

Fellow Toastmasters and esteemed District leaders,

When we met in September, I presented a strategic blueprint—a budget designed not merely as a ledger of numbers, but as a servant to our mission of building new clubs and supporting excellence. I am pleased to provide a mid-year update on our financial journey as of December 31, 2025.

High-Level Financial Performance

Our initial projections for the year were ambitious, and I am encouraged to report that our actual performance has significantly strengthened our position:

- **Revenue Growth:** While we projected a total annual income of **R1,063,262.25**, our mid-year actuals already stand at **R963,888.27**. This is nearly double our mid-year target of R496,345.28. This surge is driven by a healthy membership renewal rate—contributing R512,672.80—and a significant influx of miscellaneous and conference-related income.
- **Disciplined Spending:** Our total annual expense budget was set at **R1,061,425.00**. At the halfway mark, we have strategically deployed **R296,047.82** toward our core initiatives.
- **Current Surplus:** While we initially projected a modest year-end surplus of **R1,837.00**, our current mid-year net position is a surplus of **R667,840.45**. This provides us with a robust cushion to innovate and intensify our efforts in the second half of the year.

Investing in Our Strategic Pillars

Our spending remains aligned with the key areas we prioritized in September:

1. **Empowering Leaders:** We have invested **R24,752.71** in Education and Training. This funding has supported our Club Officer Training and leadership sessions, ensuring our officers have the tools to lead with confidence.
2. **Driving Club Growth:** We have utilized approximately **R3,194.84** of our R140,000 club growth allocation. With the surplus currently available, we are well-positioned to accelerate our club-building initiatives and marketing efforts as we move toward the final quarter.

3. **Celebrating Excellence:** Recognition remains a cornerstone of our district. Our operational costs, including travel and meals for leader engagement, remain well within budget, allowing us to redirect resources toward celebrating the achievements that make our district strong.

Looking Ahead: THRIVECon and Financial Stability

As we look toward the May Conference in Lesotho, our financial stability is paramount. With **R200,408.65** already generated in conference-related revenue, we are on a firm path toward our break-even objective for THRIVECon.

Conclusion

This update confirms that our budget is indeed a catalyst of success. The transparency and accountability of our finance team have provided the stability needed to take calculated risks and invest deeply in our members.

We are not just maintaining a budget; we are fuelling a movement. Together, we will continue to empower leaders, grow clubs, and celebrate excellence for a transformative conclusion to the 2025-2026 Toastmasters year.

Thank you.

District 74
Profit & Loss Statement (Actual vs. Budget GL Detail) (In ZAR)

Month Ending 12/31/2025 Actual	Budget	Variance		07/01/2025 Through 12/31/2025 Actual	Budget	Variance
			District Revenue			
			Membership Revenue			
6,032.18	16,228.61	(10,196.43)	6005-000000 - Membership Revenue	512,672.80	496,345.28	16,327.52
0.00	0.00	0.00	6020-000000 - Miscellaneous Income	205,873.20	0.00	205,873.20
6,032.18	16,228.61	(10,196.43)	Total Membership Revenue	718,546.00	496,345.28	222,200.72
			Conference Revenue			
			Registration & Tickets			
			Registration - No Item			
58,340.00	0.00	58,340.00	6025-000000 - Registration & Ticket Revenue	200,408.65	0.00	200,408.65
58,340.00	0.00	58,340.00	Total Registration - No Item	200,408.65	0.00	200,408.65
58,340.00	0.00	58,340.00	Total Registration & Tickets	200,408.65	0.00	200,408.65
			Non Registration			
			Non Registration			
0.00	0.00	0.00	6055-000000 - Refunds - Other	10,000.00	0.00	10,000.00
0.00	0.00	0.00	Total Non Registration	10,000.00	0.00	10,000.00
0.00	0.00	0.00	Total Non Registration	10,000.00	0.00	10,000.00
58,340.00	0.00	58,340.00	Total Conference Revenue	210,408.65	0.00	210,408.65
			District Store Revenue			
6,490.00	0.00	6,490.00	6045-000000 - District Store Revenue	19,175.00	0.00	19,175.00
6,490.00	0.00	6,490.00	Total District Store Revenue	19,175.00	0.00	19,175.00
			Other Revenue			
0.00	0.00	0.00	6015-000000 - Interest Income	12,524.79	0.00	12,524.79
0.00	0.00	0.00	6020-000000 - Miscellaneous Income	3,326.83	0.00	3,326.83
(93.00)	0.00	(93.00)	7070-000000 - Bank Charges & Credit Card Fee Expense	(93.00)	0.00	(93.00)
(93.00)	0.00	(93.00)	Total Other Revenue	15,758.62	0.00	15,758.62
70,769.18	16,228.61	54,540.57	Total District Revenue	963,888.27	496,345.28	467,542.99
			District Expenses			
			Oct/Nov Event Expenses			
0.00	0.00	0.00	7014-000000 - Room Rental Event Expense	1,500.00	0.00	1,500.00
0.00	0.00	0.00	7016-000000 - Meal Event Expense	3,781.44	0.00	3,781.44
0.00	0.00	0.00	7022-000000 - Audio Visual Expense	3,800.00	0.00	3,800.00
0.00	0.00	0.00	7042-000000 - Outside Contractor Expense	724.16	0.00	724.16
0.00	0.00	0.00	7058-000000 - Lodging Expense	31,700.00	0.00	31,700.00
0.00	0.00	0.00	7060-000000 - Transportation - Airfare Expense	6,739.64	0.00	6,739.64
0.00	0.00	0.00	Total Oct/Nov Event Expenses	48,245.24	0.00	48,245.24
			District Store Expenses			
0.00	0.00	0.00	7002-000000 - Cost of Sales Expense - District Store	135,055.84	0.00	135,055.84
0.00	0.00	0.00	Total District Store Expenses	135,055.84	0.00	135,055.84
			Recognition			
			Recognition - Member			
0.00	0.00	0.00	7004-000000 - Badges & Pins	1,445.04	0.00	1,445.04
0.00	0.00	0.00	Total Recognition - Member	1,445.04	0.00	1,445.04
			Recognition - Area			
0.00	0.00	0.00	7036-000000 - Advertising Expense	0.00	10,000.00	(10,000.00)
0.00	0.00	0.00	Total Recognition - Area	0.00	10,000.00	(10,000.00)
			Recognition - Club			
0.00	0.00	0.00	7082-000000 - Incentives	0.00	14,400.00	(14,400.00)
0.00	0.00	0.00	Total Recognition - Club	0.00	14,400.00	(14,400.00)
			Recognition - District			
0.00	0.00	0.00	7010-000000 - Awards Expense (Trophies, Plaques, Ribbons & Certificates)	3,000.00	0.00	3,000.00
0.00	0.00	0.00	7018-000000 - Decorations Expense	2,430.00	0.00	2,430.00
0.00	0.00	0.00	7020-000000 - Printing Expense	520.00	0.00	520.00

District 74
Profit & Loss Statement (Actual vs. Budget GL Detail) (In ZAR)

Month Ending 12/31/2025 Actual	Budget	Variance		07/01/2025 Through 12/31/2025 Actual	Budget	Variance
0.00	0.00	0.00	7022-000000 - Audio Visual Expense	3,275.00	0.00	3,275.00
0.00	0.00	0.00	7064-000000 - Transportation - Taxis/Shuttle Expense	922.96	0.00	922.96
0.00	0.00	0.00	7080-000000 - Gifts & Thank Yous	629.96	0.00	629.96
0.00	0.00	0.00	Total Recognition - District	10,777.92	0.00	10,777.92
0.00	0.00	0.00	Total Recognition	12,222.96	24,400.00	(12,177.04)
			Club Growth			
			Club Growth - Building New Clubs			
0.00	0.00	0.00	7008-000000 - Promotional Materials	0.00	6,250.00	(6,250.00)
0.00	0.00	0.00	7014-000000 - Room Rental Event Expense	(200.00)	0.00	(200.00)
0.00	0.00	0.00	7036-000000 - Advertising Expense	0.00	5,000.00	(5,000.00)
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	3,394.84	0.00	3,394.84
0.00	0.00	0.00	Total Club Growth - Building New Clubs	3,194.84	11,250.00	(8,055.16)
			Club Growth - Club Coaching			
0.00	0.00	0.00	7008-000000 - Promotional Materials	0.00	7,500.00	(7,500.00)
0.00	0.00	0.00	Total Club Growth - Club Coaching	0.00	7,500.00	(7,500.00)
			Club Growth - Membership Growth			
0.00	0.00	0.00	7006-000000 - Educational Materials	0.00	2,500.00	(2,500.00)
0.00	0.00	0.00	Total Club Growth - Membership Growth	0.00	2,500.00	(2,500.00)
			Club Growth - Membership Retention			
0.00	0.00	0.00	7006-000000 - Educational Materials	0.00	5,000.00	(5,000.00)
0.00	0.00	0.00	Total Club Growth - Membership Retention	0.00	5,000.00	(5,000.00)
			Club Growth - Other			
0.00	0.00	0.00	7006-000000 - Educational Materials	0.00	5,000.00	(5,000.00)
0.00	0.00	0.00	Total Club Growth - Other	0.00	5,000.00	(5,000.00)
			Club Growth - Rebuilding Clubs			
0.00	0.00	0.00	7006-000000 - Educational Materials	0.00	5,000.00	(5,000.00)
0.00	0.00	0.00	7074-000000 - Gain/Loss - Realized	1.70	0.00	1.70
0.00	0.00	0.00	7078-000000 - Food Expense	99.50	0.00	99.50
0.00	0.00	0.00	Total Club Growth - Rebuilding Clubs	101.20	5,000.00	(4,898.80)
0.00	0.00	0.00	Total Club Growth	3,296.04	36,250.00	(32,953.96)
			Marketing Outside of Toastmasters Expenses			
0.00	0.00	0.00	7006-000000 - Educational Materials	0.00	15,000.00	(15,000.00)
0.00	0.00	0.00	7008-000000 - Promotional Materials	0.00	5,000.00	(5,000.00)
2,071.18	0.00	2,071.18	7036-000000 - Advertising Expense	2,071.18	20,000.00	(17,928.82)
2,071.18	0.00	2,071.18	Total Marketing Outside of Toastmasters Expenses	2,071.18	40,000.00	(37,928.82)
			Public Relations Expense			
0.00	1,000.00	(1,000.00)	7014-000000 - Room Rental Event Expense	0.00	6,000.00	(6,000.00)
0.00	3,000.00	(3,000.00)	7024-000000 - Newsletter Expense	0.00	9,000.00	(9,000.00)
0.00	0.00	0.00	7026-000000 - Website Expense	3,349.99	0.00	3,349.99
0.00	6,000.00	(6,000.00)	7036-000000 - Advertising Expense	0.00	18,000.00	(18,000.00)
0.00	280.00	(280.00)	7086-000000 - Miscellaneous Expenses	0.00	840.00	(840.00)
0.00	10,280.00	(10,280.00)	Total Public Relations Expense	3,349.99	33,840.00	(30,490.01)
			Education & Training Expense			
			Distinguished Clubs			
0.00	0.00	0.00	7008-000000 - Promotional Materials	0.00	10,000.00	(10,000.00)
0.00	0.00	0.00	7082-000000 - Incentives	0.00	10,000.00	(10,000.00)
0.00	0.00	0.00	Total Distinguished Clubs	0.00	20,000.00	(20,000.00)
			Training Club Officers			
0.00	0.00	0.00	7006-000000 - Educational Materials	0.00	2,000.00	(2,000.00)
0.00	0.00	0.00	7012-000000 - Supplies & Stationery Expense	220.00	0.00	220.00
0.00	0.00	0.00	7014-000000 - Room Rental Event Expense	0.00	7,000.00	(7,000.00)

District 74
Profit & Loss Statement (Actual vs. Budget GL Detail) (In ZAR)

Month Ending 12/31/2025 Actual	Budget	Variance		07/01/2025 Through 12/31/2025 Actual	Budget	Variance
0.00	0.00	0.00	7016-000000 - Meal Event Expense	11,780.00	0.00	11,780.00
0.00	0.00	0.00	Total Training Club Officers	12,000.00	9,000.00	3,000.00
			Training Division & Area Governors			
0.00	0.00	0.00	7042-000000 - Outside Contractor Expense	5,252.71	0.00	5,252.71
0.00	0.00	0.00	Total Training Division & Area Governors	5,252.71	0.00	5,252.71
			TLI			
0.00	0.00	0.00	7082-000000 - Incentives	0.00	5,000.00	(5,000.00)
0.00	0.00	0.00	Total TLI	0.00	5,000.00	(5,000.00)
			Other			
0.00	0.00	0.00	7006-000000 - Educational Materials	0.00	10,000.00	(10,000.00)
0.00	14,400.00	(14,400.00)	7082-000000 - Incentives	0.00	19,400.00	(19,400.00)
0.00	0.00	0.00	7086-000000 - Miscellaneous Expenses	7,500.00	0.00	7,500.00
0.00	14,400.00	(14,400.00)	Total Other	7,500.00	29,400.00	(21,900.00)
0.00	14,400.00	(14,400.00)	Total Education & Training Expense	24,752.71	63,400.00	(38,647.29)
			Speech Contest Expenses			
			Speech Contest Expenses - Area			
0.00	0.00	0.00	7028-000000 - Directory Expense	1,581.99	0.00	1,581.99
0.00	0.00	0.00	Total Speech Contest Expenses - Area	1,581.99	0.00	1,581.99
			Speech Contest Expenses - Division			
0.00	0.00	0.00	7014-000000 - Room Rental Event Expense	(350.00)	0.00	(350.00)
0.00	0.00	0.00	Total Speech Contest Expenses - Division	(350.00)	0.00	(350.00)
0.00	0.00	0.00	Total Speech Contest Expenses	1,231.99	0.00	1,231.99
			Administration Expenses			
0.00	0.00	0.00	7004-000000 - Badges & Pins	3,402.85	4,000.00	(597.15)
0.00	0.00	0.00	7020-000000 - Printing Expense	0.00	1,000.00	(1,000.00)
0.00	750.00	(750.00)	7026-000000 - Website Expense	2,250.00	4,500.00	(2,250.00)
0.00	0.00	0.00	7028-000000 - Directory Expense	3,500.00	0.00	3,500.00
0.00	1,400.00	(1,400.00)	7032-000000 - Telephone Expense	2,073.24	8,400.00	(6,326.76)
0.00	705.00	(705.00)	7034-000000 - Conference Calls & Webinars Expense	914.66	4,230.00	(3,315.34)
0.00	0.00	0.00	7046-000000 - Express Mail/Courier Expense	(573.53)	0.00	(573.53)
0.00	0.00	0.00	7068-000000 - Transportation - Other Expense	615.44	0.00	615.44
0.00	0.00	0.00	7070-000000 - Bank Charges & Credit Card Fee Expense	1,520.84	0.00	1,520.84
0.00	0.00	0.00	7074-000000 - Gain/Loss - Realized	71.92	0.00	71.92
0.00	0.00	0.00	7078-000000 - Food Expense	2,312.87	0.00	2,312.87
0.00	0.00	0.00	7084-000000 - Sympathy Expense	656.97	880.00	(223.03)
0.00	2,855.00	(2,855.00)	Total Administration Expenses	16,745.26	23,010.00	(6,264.74)
			Food and Meals Expense			
			Admin Manager			
0.00	0.00	0.00	7074-000000 - Gain/Loss - Realized	6.32	0.00	6.32
0.00	0.00	0.00	7078-000000 - Food Expense	368.58	0.00	368.58
0.00	0.00	0.00	Total Admin Manager	374.90	0.00	374.90
			CGD			
0.00	0.00	0.00	7016-000000 - Meal Event Expense	0.00	1,500.00	(1,500.00)
0.00	0.00	0.00	7078-000000 - Food Expense	1,592.75	4,000.00	(2,407.25)
0.00	0.00	0.00	Total CGD	1,592.75	5,500.00	(3,907.25)
			District Director			
0.00	0.00	0.00	7016-000000 - Meal Event Expense	0.00	8,750.00	(8,750.00)
0.00	0.00	0.00	7078-000000 - Food Expense	10,576.50	8,000.00	2,576.50
0.00	0.00	0.00	Total District Director	10,576.50	16,750.00	(6,173.50)
			Division Director			
0.00	0.00	0.00	7016-000000 - Meal Event Expense	(2,131.99)	0.00	(2,131.99)
0.00	0.00	0.00	7078-000000 - Food Expense	530.00	0.00	530.00

District 74
Profit & Loss Statement (Actual vs. Budget GL Detail) (In ZAR)

Month Ending 12/31/2025 Actual	Budget	Variance		07/01/2025 Through 12/31/2025 Actual	Budget	Variance
0.00	0.00	0.00	Total Division Director	(1,601.99)	0.00	(1,601.99)
			Finance Manager			
0.00	0.00	0.00	7074-000000 - Gain/Loss - Realized	21.72	0.00	21.72
0.00	0.00	0.00	7078-000000 - Food Expense	1,266.44	0.00	1,266.44
0.00	0.00	0.00	Total Finance Manager	1,288.16	0.00	1,288.16
			IPDD			
0.00	0.00	0.00	7016-000000 - Meal Event Expense	5,381.66	0.00	5,381.66
0.00	0.00	0.00	Total IPDD	5,381.66	0.00	5,381.66
			Other Member			
0.00	0.00	0.00	7016-000000 - Meal Event Expense	16,128.10	0.00	16,128.10
0.00	0.00	0.00	7074-000000 - Gain/Loss - Realized	255.90	0.00	255.90
0.00	0.00	0.00	7078-000000 - Food Expense	3,154.54	0.00	3,154.54
0.00	0.00	0.00	Total Other Member	19,538.54	0.00	19,538.54
			PQD			
0.00	0.00	0.00	7016-000000 - Meal Event Expense	0.00	27,000.00	(27,000.00)
0.00	0.00	0.00	7078-000000 - Food Expense	0.00	4,000.00	(4,000.00)
0.00	0.00	0.00	Total PQD	0.00	31,000.00	(31,000.00)
			Region Advisor			
0.00	0.00	0.00	7078-000000 - Food Expense	546.04	5,000.00	(4,453.96)
0.00	0.00	0.00	Total Region Advisor	546.04	5,000.00	(4,453.96)
0.00	0.00	0.00	Total Food and Meals Expense	37,696.56	58,250.00	(20,553.44)
			Travel Expense			
			District Director			
0.00	0.00	0.00	7056-000000 - Convention Registration Fees Expense	9,453.14	0.00	9,453.14
0.00	0.00	0.00	7060-000000 - Transportation - Airfare Expense	5,164.86	0.00	5,164.86
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	0.00	1,500.00	(1,500.00)
0.00	0.00	0.00	7064-000000 - Transportation - Taxis/Shuttle Expense	(462.26)	2,000.00	(2,462.26)
0.00	0.00	0.00	7068-000000 - Transportation - Other Expense	3,504.77	6,000.00	(2,495.23)
0.00	0.00	0.00	7074-000000 - Gain/Loss - Realized	58.75	0.00	58.75
0.00	0.00	0.00	Total District Director	17,719.26	9,500.00	8,219.26
			Program Quality Director			
0.00	0.00	0.00	7056-000000 - Convention Registration Fees Expense	18,033.88	0.00	18,033.88
0.00	0.00	0.00	7064-000000 - Transportation - Taxis/Shuttle Expense	0.00	1,000.00	(1,000.00)
0.00	0.00	0.00	7068-000000 - Transportation - Other Expense	0.00	6,000.00	(6,000.00)
0.00	0.00	0.00	Total PQD	18,033.88	7,000.00	11,033.88
			Club Growth Director			
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	0.00	3,500.00	(3,500.00)
0.00	0.00	0.00	7064-000000 - Transportation - Taxis/Shuttle Expense	0.00	1,000.00	(1,000.00)
0.00	0.00	0.00	7068-000000 - Transportation - Other Expense	0.00	6,000.00	(6,000.00)
0.00	0.00	0.00	Total CGD	0.00	10,500.00	(10,500.00)
			Finance Manager			
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	0.00	1,500.00	(1,500.00)
0.00	0.00	0.00	Total FM	0.00	1,500.00	(1,500.00)
			Public Relations Manager			
0.00	0.00	0.00	7060-000000 - Transportation - Airfare Expense	5,669.46	4,000.00	1,669.46
0.00	0.00	0.00	7064-000000 - Transportation -	232.00	0.00	232.00

District 74
Profit & Loss Statement (Actual vs. Budget GL Detail) (In ZAR)

Month Ending 12/31/2025 Actual	Budget	Variance		07/01/2025 Through 12/31/2025 Actual	Budget	Variance
			Taxis/Shuttle Expense			
0.00	0.00	0.00	Total PR Manager	5,901.46	4,000.00	1,901.46
			Administration Manager			
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	0.00	1,600.00	(1,600.00)
0.00	0.00	0.00	Total Admin Manager	0.00	1,600.00	(1,600.00)
			Division Director			
0.00	0.00	0.00	7060-000000 - Transportation - Air-fare Expense	2,538.64	4,500.00	(1,961.36)
0.00	0.00	0.00	Total Division Director	2,538.64	4,500.00	(1,961.36)
			IPDD			
0.00	0.00	0.00	7060-000000 - Transportation - Air-fare Expense	6,484.15	5,000.00	1,484.15
0.00	0.00	0.00	7064-000000 - Transportation - Taxis/Shuttle Expense	306.34	0.00	306.34
0.00	0.00	0.00	Total IPDD	6,790.49	5,000.00	1,790.49
			Region Advisor			
0.00	0.00	0.00	7060-000000 - Transportation - Air-fare Expense	1,410.82	0.00	1,410.82
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	0.00	1,500.00	(1,500.00)
0.00	0.00	0.00	7064-000000 - Transportation - Taxis/Shuttle Expense	1,945.63	0.00	1,945.63
0.00	0.00	0.00	Total Region Advisor	3,356.45	1,500.00	1,856.45
			International President			
0.00	0.00	0.00	7060-000000 - Transportation - Air-fare Expense	9,422.80	0.00	9,422.80
0.00	0.00	0.00	7064-000000 - Transportation - Taxis/Shuttle Expense	707.26	0.00	707.26
0.00	0.00	0.00	Total International President	10,130.06	0.00	10,130.06
			Other Member			
0.00	0.00	0.00	7060-000000 - Transportation - Air-fare Expense	899.06	0.00	899.06
0.00	0.00	0.00	7062-000000 - Transportation - Mileage Expense	(476.44)	0.00	(476.44)
0.00	0.00	0.00	7064-000000 - Transportation - Taxis/Shuttle Expense	557.00	0.00	557.00
0.00	0.00	0.00	7068-000000 - Transportation - Other Expense	(156.00)	0.00	(156.00)
0.00	0.00	0.00	Total Other Member	823.62	0.00	823.62
0.00	0.00	0.00	Total Travel Expense	65,293.86	45,100.00	20,193.86
			Lodging Expense			
			District CGD			
0.00	0.00	0.00	7058-000000 - Lodging Expense	0.00	9,000.00	(9,000.00)
0.00	0.00	0.00	Total CGD	0.00	9,000.00	(9,000.00)
			District director			
0.00	0.00	0.00	7058-000000 - Lodging Expense	27,333.21	54,000.00	(26,666.79)
0.00	0.00	0.00	7074-000000 - Gain/Loss - Realized	0.01	0.00	0.01
0.00	0.00	0.00	Total District director	27,333.22	54,000.00	(26,666.78)
			Division Director			
0.00	0.00	0.00	7058-000000 - Lodging Expense	4,028.78	0.00	4,028.78
0.00	0.00	0.00	Total Division Director	4,028.78	0.00	4,028.78
			International Officer			
0.00	0.00	0.00	7058-000000 - Lodging Expense	1,650.00	0.00	1,650.00
0.00	0.00	0.00	7068-000000 - Transportation - Other Expense	3,808.00	0.00	3,808.00
0.00	0.00	0.00	Total International Officer	5,458.00	0.00	5,458.00
			Other Member			
0.00	0.00	0.00	7058-000000 - Lodging Expense	6,558.03	0.00	6,558.03

District 74
Profit & Loss Statement (Actual vs. Budget GL Detail) (In ZAR)

Month Ending 12/31/2025 Actual	Budget	Variance		07/01/2025 Through 12/31/2025 Actual	Budget	Variance
0.00	0.00	0.00	Total Other Member	6,558.03	0.00	6,558.03
			District PQD			
0.00	0.00	0.00	7058-000000 - Lodging Expense	0.00	4,000.00	(4,000.00)
0.00	0.00	0.00	Total District PQD	0.00	4,000.00	(4,000.00)
			Region Advisor			
0.00	0.00	0.00	7058-000000 - Lodging Expense	5,649.42	14,000.00	(8,350.58)
0.00	0.00	0.00	Total Region Advisor	5,649.42	14,000.00	(8,350.58)
0.00	0.00	0.00	Total Lodging Expense	49,027.45	81,000.00	(31,972.55)
			Other Expenses			
0.00	0.00	0.00	6055-000000 - Refunds - Other	1,912.79	0.00	1,912.79
280.90	0.00	280.90	7070-000000 - Bank Charges & Credit Card Fee Expense	1,067.54	0.00	1,067.54
280.90	0.00	280.90	Total Other Expenses	2,980.33	0.00	2,980.33
			Allocation Expenses			
4,275.49	4,430.26	(154.77)	7092-000000 - TI Allocation	26,064.98	26,581.56	(516.58)
4,275.49	4,430.26	(154.77)	Total Allocation Expenses	26,064.98	26,581.56	(516.58)
6,627.57	31,965.26	(25,337.69)	Total District Expenses	428,034.39	431,831.56	(3,797.17)
64,141.61	**(15,736.65)**	**79,878.26**	**Total Net Income**	**535,853.88**	**64,513.72**	**471,340.16**

Administration Manager Annual Report for District Council – May 2026

Submitted by	Estelle Engelbrecht
Portfolio	Administration Manager

Highlights in your term of office

A very big highlight for my term was learning that I have a voice and were encouraged to use it. I am a planner by nature so most of the Administration work were easy enough and the cabinet were all jumping in and giving advice and assistance where I lacked – it was a huge honour to be part of a team who wants to see other people win and be the best version of themselves.

Milestones achieved in your term

Through early campaigning I assisted clubs to upload their club incoming exco list for DCP goal 10. I have managed during my term to get around 86% of Proxies signed before the Trio went to the International Convention. I have assisted all the Area Directors to upload their Club Visit reports and all but 1 AD received the minimum required 75% for term 1, we are currently busy assisting with term 2. I also have managed (with the help of IPDD Granny Be) to streamline the Council report process. I have introduced AI to help with taking the minutes for each meeting and getting them out in time. I have introduced the new Votapex voting system that will be a cost saving system for the District.

Areas for development in the role

It would be a time saver if the incoming administration manager has a step-by-step guide on what is expected, and how to do it.
I am still unsure about the accountability of the role of how the Administration Manager can keep the others accountable.

Overall Remarks

I really liked the Administration manager role and now at the end of my term I see ways where some of the processes can be made to run more efficiently. It is a time-consuming role, but worth the effort in personal and professional growth.